



## **Arts Integration School Partnership SY25/26**

### **Purpose**

Arts Every Day's School Partnership program provides a cohort of Baltimore City Public Schools with customized support in creating and sustaining school-wide cultures of the arts where students, educators, and the broader community are able to experience the many benefits of arts-rich schools.

Through partnership with Arts Every Day, participating schools will:

- Identify areas of strength and areas of growth towards creating an intentional culture of the arts within their school community by completing an Arts Rich Schools Self Assessment.
- Set 2 actionable, measurable Arts Goals for SY25/26.
- Create an Arts Action Plan for how they will use existing resources and partnership from Arts Every Day to support achievement of arts goals.
- Gather a combination of qualitative and quantitative data to reflect on the efficacy of efforts carried out through their action plan.
- Identify educator leaders to serve as Arts Coaches to manage the partnership. These individuals will be compensated for their time through honoraria as outlined later in this document.

### **Requirements and Participation**

School Partners agree to work collaboratively with Arts Every Day to set arts goals for the school year and use a combination of internal resources within the school and external support from Arts Every Day to achieve those goals.

Partner Schools must identify one or two school-based individuals to serve in the role of Arts Coach:

Coaches may be educators, Community Schools Coordinators, or other school-based support staff. The total stipend for Arts Coaches at each Partner School is \$660 per school; this stipend is split equally among coaches for schools opting to have two coaches. Receipt of this stipend is contingent upon completion of all partnership responsibilities.

**Partner Schools must have active support and participation from administration (Principal and/or Assistant Principal) throughout the duration of Partnership.**

By participating in School Partnership, these individuals commit to the following responsibilities:

Task	Notes
Review, sign, and return SY25/26 Partnership Agreement	completed by Arts Coach(es) and administration
<a href="#">Complete Arts Rich Schools Self Assessment</a>	completed by Arts Coach(es) and administration before Start of Year Meeting
schedule start of year meeting with Arts Every Day	completed by Arts Coach(es) and administration
Develop <a href="#">Arts Action Plan</a>	completed by Arts Coach(es) and administration
Completion of Arts Rich Schools Self Assessment and Arts Action Plan allows schools to access AED grant funding	
Share Fall Staff Survey with staff	Survey can be distributed digitally or on paper
manage use of AED grant funding through <a href="#">Arts Directory</a>	Arts Coach is responsible for managing Partner School's grant account and all bookings
Completion of Actions Outlined in Arts Action Plan to Support Achievement of Arts Goals	

Scheduling and Completion of Mid Year Meeting with AED	completed by Arts Coach(es) and administration
Share Spring Survey with Staff	Survey can be distributed digitally or on paper
Scheduling and Completion of End of Year Meeting with AED	completed by Arts Coach(es) and administration

For a more detailed description of required tasks, please see the [SY25/26 School Partnership Guide](#).

## Use of Grant Funding

Arts Integration School Partners receive grant funding at a rate of \$12 per student. This funding can be used to book programs from Arts Every Day's [Arts Directory](#). Please review the following guidelines for use of AED grant funding:

- In order to access funding, schools must complete initial documentation (Arts Rich Schools Self Assessment and Arts Action Plan)
- Student programs must occur during the regular school day during the current school year, with the exception of family and community engagement events:
  - Up to 30% of funding can be used towards programming at family and community engagement events occurring outside of the regular school day (ie, booking a teaching artist to lead a workshop at Family Literacy Night).
- Programs should demonstrate clear support of the goals set at the start of the year
- Invoices for all programs must be received by Arts Every Day by May 15th of the current school year though programs may continue to take place through the end of the school year.
- Arts Coaches are responsible for communicating effectively with Arts and Cultural Partners about all bookings. In general, this means responding to email communications about bookings within 72 hours.

- Coaches are generally asked to request programs at least two weeks in advance. This allows adequate time for AED to receive and process documentation for payment to the artist partner.
- Arts Every Day's Schools Manager may visit partner schools and obtain visual documentation of AED-funded experiences, with prior notice.

## **Compensation**

The total stipend for Arts Coaches at each Partner School is \$660 per school; this stipend is split equally among coaches for schools opting to have two coaches. This stipend will be paid in three equal installments as follows:

- Payment 1 upon:
  - completion of Partnership Orientation Meeting
  - Completion of Arts Rich Schools Self Assessment and Arts Action Plan
  - Sharing of fall data collection tool
- Payment 2 upon:
  - Completion of Mid-Year Check-In Meeting to discuss progress towards Arts Goals, including use of AED grant funding, teacher professional development, and additional AED supports
  - Demonstrated progress towards Arts Action Plan
- Payment 3 upon:
  - Sharing of spring data collection tool
  - Completion of End-Of-Year Check-In Meeting to discuss progress towards Arts Goals, including use of AED grant funding, teacher professional development, and additional AED supports

Please contact Sam Green at [sam@artseveryday.org](mailto:sam@artseveryday.org) with any questions about this program.

## SY25/26 School Partner Guide

At Arts Integration School Partnership schools, there is a wide and varied group of teachers actively committed to implementing arts integration in their regular teaching practice. Arts integration is prioritized by school leadership and arts integration coaches are supported by admin to achieve schoolwide arts integration goals.

### Required Tasks

- ☐ Completion of Arts Rich Schools Self Assessment and Arts Action Plan. We ask that Arts Coach(es) and administration at each Partner School collaboratively complete the following key documents:
  - **Arts Rich Schools Self Assessment:** this tool serves to help schools identify current areas of strength and areas of growth related to the arts. The areas of growth identified through this assessment will help schools focus their arts goals for the school year. This tool will be used again in the Spring to help measure growth over the course of the year.
  - **Arts Action Plan:** This document supports schools in:
    - forming 2 arts goals for the year based on identified areas of growth and existing School Performance Plan goals
    - Creating a plan for how the school will work to achieve these goals using internal and external resources
- ☐ Sharing of Data Collection Tools in Fall and Spring: Partner Schools are asked to share Fall and Spring Staff Surveys and select at least one additional metric to serve as a data point to help measure progress towards identified arts goals. Data Collection Tools can include:
  - Caregiver/Family Surveys
  - Student Surveys
  - School Data Metrics (ie, attendance data, achievement data, etc)

- ☐ Scheduling and completion of at least 3 30-minute meetings (Start of Year, Mid Year, and End of Year): These meetings serve as touch points to help schools and Arts Every Day monitor progress towards arts goals and adjust supports as needed. Both Arts Coach(es) and administration are to attend these meetings. Meetings can take place virtually or in person at schools.
- ☐ Completion of Actions Outlined in Arts Action Plan to Support Achievement of Arts Goals: Recognizing that each school has their own strengths, challenges, and needs, schools will set their own plan for how to work towards their arts goals.