



## Arts Integration School Partnership SY24/25

### Purpose

This partnership is intended for schools with the administrative and staffing capacity to work on integrating the arts as a school-wide approach to teaching and learning.

Through this partnership, schools will receive:

- Wrap-around support in accomplishing your school's arts integration goals, including professional development, coaching, and collaborative planning
- Access to enrollment-based [grant funding](#) (\$12/student, not to exceed \$10,000) for student arts experiences throughout the school year
- Competitive [teacher stipends](#) to support arts integration teacher leaders at your school

### Eligibility

- Arts Integration Schools Partnership is open to all Baltimore City Public Schools.
- Schools must apply annually; partnership in the previous school year does not guarantee partnership for the following school year.
- Due to the depth of partnership between Arts Every Day and Arts Integration School Partners, the program is limited to 10 schools annually.

### Application Timeline

Applications for Arts Integration Schools Partnerships for SY24/25 will open in May 2024. Schools will be notified of their application status by August 2024.

### Requirements and Participation

Arts Integration School Partners agree to work collaboratively with Arts Every Day's Arts Integration Schools Manager to set arts integration goals for the school year and use a combination of professional development and AED-provided grant funding to help meet those goals.

Arts Integration Partner Schools must identify school-based individuals to serve in the following roles:

- **Arts Integration Coach**—schools may choose to have one or two individuals serve in this role. Coaches may be educators, Community Schools Coordinators, or other school-based support staff. The total stipend for Arts Integration Coaches at each Partner School is \$660 per school; this stipend is split equally among coaches for schools opting to have two coaches. Receipt of this stipend is contingent upon completion of all partnership responsibilities.
- **Arts Integration Admin Lead**—this role may be filled by a principal or assistant principal. Arts Integration Admin Leads are eligible to receive a \$200 stipend upon completion of all partnership responsibilities..

By participating in Arts Integration School Partnership, these individuals commit to the following responsibilities:

Responsibilities	Role
Attendance at Summer Arts Integration Conference (August 7-8)	AI Coach
Attendance at Partner School Kick-Off Event (Septemeber)	AI Coach
Scheduling and completion of at least three 30-minute meetings (Partnership Orientation Meeting, Mid-Year Check-in, and End-of-Year Reflection Meeting) with AED’s Arts Integration Schools Manager	AI Coach AI Admin Lead
Completion of required documentation: Arts Integration Goals Plan, Arts Integration School Partnership Agreement	AI Coach AI Admin Lead
Sharing of AED Fall and Spring Arts Integration Surveys with all education staff	AI Coach AI Admin Lead
Completion of at least one group professional development and debrief with school staff	AI Coach AI Admin Lead
Participation in at least 2 additional Arts Every Day professional developments	AI Coach
Supporting of additional school staff in growing their arts integration knowledge and practice	AI Coach
Coordination, planning, and documentation of programs booked using AED grant fuding	AI Coach

For a more detailed description of required tasks, please see the [Schoolwide Partnership Guide](#).

## Use of Grant Funding

Arts Integration School Partners receive grant funding at a rate of \$12 per student. This funding can be used to book programs from Arts Every Day's [Arts Directory](#). Please review the following guidelines for use of AED grant funding:

- In order to access funding, schools must complete initial documentation ([Program Agreement](#), [Funding Plan](#), and [Arts Integration Goals Plan](#))
- Student programs must occur during the regular school day during the current school year, with the exception of family and community engagement events:
  - Up to 30% of funding can be used towards programming at family and community engagement events occurring outside of the regular school day (ie, booking a teaching artist to lead a workshop at Family Literacy Night).
- Programs should demonstrate clear support of the goals set at the start of the year by the Arts Integration Coach and Admin Lead.
- Invoices for all programs must be received by Arts Every Day by May 15th of the current school year though programs may continue to take place through the end of the school year.
- Arts Integration Coaches are responsible for communicating effectively with Arts and Cultural Partners about all bookings. In general, this means responding to email communications about bookings within 72 hours.
- Coaches are generally asked to request programs at least two weeks in advance. This allows adequate time for AED to receive and process documentation for payment to the artist partner.
- Arts Every Day's Arts Integration Schools Manager may visit partner schools and obtain visual documentation of AED-funded experiences, with prior notice.

## Compensation

The total stipend for **Arts Integration Coaches** at each Partner School is \$660 per school; this stipend is split equally among coaches for schools opting to have two coaches. The total stipend for **Arts Integration Admin Leads** at each Partner School is \$200. For more information on compensation, see the Schoolwide Partnership Guide.

The stipend will be paid in three equal installments as follows:

- **Payment 1 upon:**
  - attendance at Partner School Kick-Off Event
  - completion of Partnership Orientation Meeting
  - submission of initial documentation (Arts Integration School Partnership Agreement, Arts Integration Goals Plan, and Arts Integration Funding Plan)
  - Sharing of AED's Fall Arts Integration Survey with all education staff

- **Payment 2 upon:**
  - Completion of Mid-Year Check-In Meeting to discuss progress towards Arts Integration Goals, including use of AED grant funding, teacher professional development, and additional AED supports
  - Demonstrated progress towards completion of required [Partnership Responsibilities](#)
- **Payment 3 upon:**
  - Sharing of AED's Spring Arts Integration Survey with all education staff
  - Completion of End-Of-Year Check-In Meeting to discuss progress towards Arts Integration Goals, including use of AED grant funding, teacher professional development, and additional AED supports
  - Submission of documentation demonstrating completion of required [Partnership responsibilities](#).

The total stipend for **Arts Integration Admin Leads** at each Partner School is \$200. The stipend will be paid in three installments as follows:

- **Payment 1 upon:**
  - completion of Partnership Orientation Meeting
  - submission of initial documentation (Arts Integration School Partnership Agreement, Arts Integration Goals Plan, and Arts Integration Funding Plan)
  - Sharing of AED's Fall Arts Integration Survey with all education staff
- **Payment 2 upon:**
  - Completion of Mid-Year Check-In Meeting to discuss progress towards Arts Integration Goals, including use of AED grant funding, teacher professional development, and additional AED supports
  - Demonstrated progress towards completion of required [Partnership Responsibilities](#)
- **Payment 3 upon:**
  - Sharing of AED's Spring Arts Integration Survey with all education staff
  - Completion of End-Of-Year Check-In Meeting to discuss progress towards Arts Integration Goals, including use of AED grant funding, teacher professional development, and additional AED supports
  - Submission of documentation demonstrating completion of required [Partnership responsibilities](#).

# Arts Integration School Partner Guide SY24/25

At Arts Integration School Partnership schools, there is a wide and varied group of teachers actively committed to implementing arts integration in their regular teaching practice. Arts integration is prioritized by school leadership and arts integration coaches are supported by admin to achieve schoolwide arts integration goals.

## Required Tasks

- Attendance at AED's Summer Arts Integration Conference.** We ask that at least one staff member from each Arts Integration School Partner attends our annual summer conference. Ideally Arts Integration Coaches attend, but if a school's coach is unable to attend another staff member can attend in their place. If you feel like you will be unable to meet this requirement, please follow up with Arts Integration Schools Manager Sam Green at [sam@artseveryday.org](mailto:sam@artseveryday.org)
- Attendance at Partner School Kick-Off Event in September:** Our fall Kick-Off event (exact date TBD) aims to make sure all Arts Integration Partner Schools start the year feeling prepared and supported. At this event, we will review Partnership responsibilities as well as celebrate and connect with our cohort of SY24/25 Arts Integration Partner Schools. Both Arts Integration Coaches and Arts Integration Admin Leads are encouraged to attend.
- Scheduling and completion of at least 3 30-minute meetings:**
  - Partnership Orientation Meeting:** Partnership Orientation Meetings allow Arts Integration Coaches and Arts Integration Admin Leads to meet directly with AED's Arts Integration Schools Manager either virtually or at your school. At this meeting, we will talk about your school's specific priorities and goals for Arts Integration Partnership.
  - Mid-Year Check-in Meeting:** Mid-year meetings allow a school's Arts Integration Coaches and Admin Leads to connect with AED's Arts Integration Schools Manager about progress towards meeting school-wide goals and overall progress. These meetings can be scheduled either virtually or in person at your school.
  - End-of-Year Reflection Meeting:** End of Year meetings provide space for AI Coaches and Admin Leads to reflect on the year of partnership, including progress towards the arts integration goals set at the start of the year, as well as providing feedback to Arts Every Day on partnership.
- Completion of required documentation:**
  - [Arts Integration Goals Plan](#):** This document allows schools to think about how they want to use funding and support from Arts Every Day to help achieve

broader school-wide goals. **Completion of additional partnership requirements (ie, teacher PD, use of grant funding for student experiences, staff AI support) should intentionally support the goals outlined in this document.**

- [Arts Integration Funding Plan](#)**: This document is a space for schools to create a rough draft of how they plan to use their per-student funding from Arts Every Day on student arts experiences.
- [Arts Integration School Program Agreement](#)**: This document serves as an agreement that your school will work to meet all partnership requirements.
- Staff participation in Arts Every Day’s Fall and Spring Arts Integration Surveys**: Fall and Spring Arts Integration Surveys serve as pre- and post-assessments to help us understand how partnership supports staff at Arts Integration Partner Schools in growing their understanding and implementation of arts Integration.
- Completion of staff Group Professional Development and debrief**. At Arts Integration Partner Schools, staff beyond just the AI Coach and Admin Lead should be participating in arts integration professional development. This can be accomplished in several ways, such as:
  - A group of staff members completing an asynchronous virtual PD from [AED’s library of courses in Thinkific](#), then attending a live collaborative debrief hosted by the Arts Integration Coach
  - Arts Integration Admin lead creating space for a school-wide PD either facilitated by the AI Coach or an Arts and Cultural Partner booked through the [AED Directory](#)
- Participation in at least 2 additional Arts Every Day professional developments by Arts Integration Coaches**. Arts Integration Coaches serve as leaders of arts integration within their communities. As such, Arts Integration Coaches are asked to participate in at least 2 additional Arts Every Day professional developments throughout the school year. AED offers a variety of PD opportunities to meet this requirement, including:
  - [AED’s library of asynchronous courses](#), housed in Thinkific, created through the Baltimore Arts Integration Project**. These courses are created through collaborative partnerships between teaching artists and educators and tie directly to Baltimore City Schools curriculum.
  - AED’s calendar of live synchronous PDs**. Throughout the school year, AED collaborates with a variety of Arts and Cultural Partners to host 2-4 PDs. SY23/24 PD topics have included “Arts-based Strategies for Supporting Queer Students”

with the Walters Art Museum, “Creative Reuse Arts Across Disciplines” with SCRAP B-More, and “Understanding Assessment in the Arts” with Dr. Rachel Hoke, Associate Director of Technology & Pedagogy at the University of Pennsylvania.

- AED’s calendar of virtual Arts Integration PLC meetings.** As coaches at Arts Integration School Partners, Arts Integration Coaches have special access to join any of the PLC offerings hosted through our Arts Integration Educator program.
- Support additional school staff in planning and implementing arts integration.** Through the leadership and support of Arts Integration Coaches and Admin Leads, additional staff at Arts Integration School Partners will grow their own capacities as arts integrationists. Schools have flexibility in how they approach this requirement. Some examples might include:
  - A school uses some AED grant funding for Paid Supported Planning Time for a group of educators
  - Staff having time and space during the regular school day to engage with AED arts integrated asynchronous PD (ie, during a school-based district PD day)
  - Arts integration coaches support additional staff in planning arts integrated lessons.

Please contact Sam Green at [sam@artseveryday.org](mailto:sam@artseveryday.org) with any questions about this program.