Arts Every Day's Arts Experience Fund

SY24/25 Grant Window 2 opening January 15th

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Agenda

- Eligibility
- Fundable experiences
- Arts Every Day's Arts Directory
- Grant Process Walk Through
- Q+A



How Do I Know if I'm Eligible?

- All BCPSS educators are welcome to apply regardless of grade level or subject area taught.
- Only one Experience Fund Grant may be awarded to any school in a given year. This means...
 - If multiple staff from your school are interested in grant funding, you will need to collaboratively submit one request.
 - If a staff member from your school has already been awarded an Arts
 Experience Fund Grant outside, you will not be eligible for an additional grant.
 - Separate funding is set aside through our Arts Accessibility Fund for the the district's five separate public day schools



Eligibility: Schools that have already received grant funding

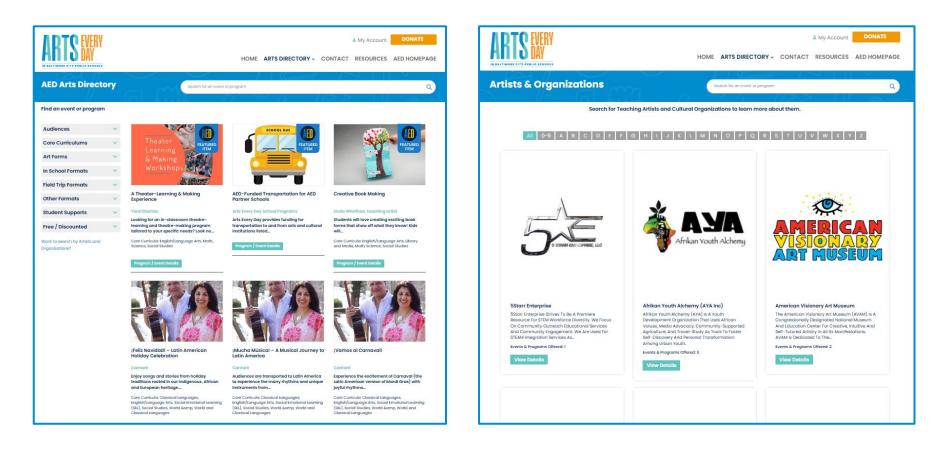
Armistead Gardens Elementary/Middle School	Lakeland Elementary Middle School
Baltimore International Academy	Liberty Elementary School
Baltimore Polytechnic Institute	Maree G. Farring Elementary/Middle School
City Neighbors Hamilton	Mary Ann Winterling Elementary School
ConneXions	Mary E. Rodman Elementary School
Cross Country Elementary/Middle School	Medfield Heights Elementary School
Edmondson-Westside High School	Montebello Elementary/Middle School
Federal Hill Preparatory Academy	Moravia Park Elementary School
Fort Worthington Elementary/Middle School	Mount Royal Elementary/Middle School
Francis Scott Key Elementary Middle School	National Academy Foundation
Graceland Park/O'Donnell Heights Elementary/Middle School	North Bend Elementary/Middle School
Harford Heights Elementary School	Reginald F. Lewis High School
Highlandtown Elementary/Middle School No. 215	The Green School of Baltimore
James McHenry Elementary/Middle School	Walter P Carter Elementary/Middle School
Joseph C. Briscoe Academy	Wolfe Street Academy
Katherine Johnson Global Academy	Yorkwood Elementary School



What kinds of experiences can be funded?

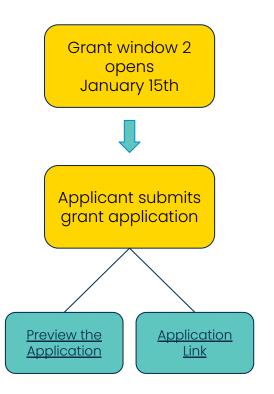
- Programs must be arts/arts-integrated experiences listed in our <u>Arts Directory</u>
- Programs must occur during the school-day during the regular school year
 - no after school or summer programs may be funded through this grant
- Programs, including transportation, must total no more than \$2,500
 - Estimated costs for programs can be found in our Directory
- Grant funding may be used to fund bussing to/from an experience in the Arts Directory using AED's approved carrier, Woodlawn Motorcoach.





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What is the grant process?



Request Information

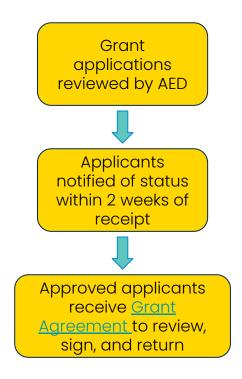
This section of the application will ask for information about the specific program(s) you wish to book using the Arts Experience Fund. Please have our <u>Arts Directory</u> handy when completing this section to ensure clarity.

In order to be considered for this grant, programs you input below should total no more than \$2,500.

* 8. Please enter details about the first program you wish to book. If you are requesting funding for multiple programs, please enter each program separately.

Organization/Artist Name	
Program Name	
Desired Booking Date	
Projected Number of	
Participating Students	
Grade Level(s) of	
Participating Students	
Estimated Cost	
Additional Notes	





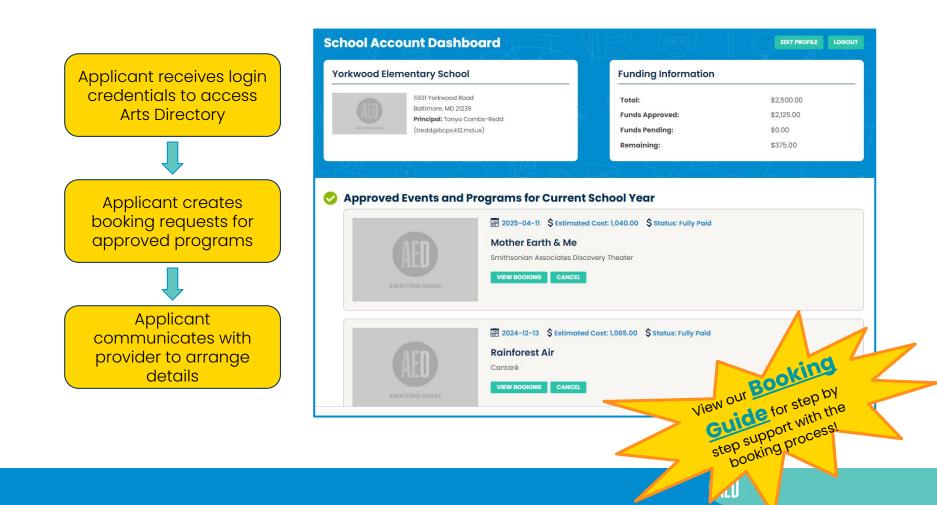


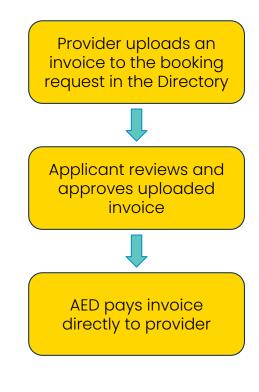
Arts Every Day Arts Experiences Fund Grant Agreement

By receiving funding for arts experiences under this grant, grantees (indicated below as "Applicant" and "School Principal") hereby agree to comply with the following terms and conditions:

- Grantee agrees to book programs outlined in their approved application through Arts Every Day's Arts Directory.
- Grantee agrees to notify Arts Every Day of any shifts or changes to program or scheduling.
- Grantee agrees to review and comply with Arts Every Day's Booking Guide.
- Grantee agrees to review Arts Every Day's Program Tips document.
- Grantee agrees to using funding in accordance with Arts Every Day's Experience Funding guidelines:
- Student programs must occur during the regular school day during the current school year, with the following exception:
 - Up to 30% of funding can be used towards programming at family and community engagement events occurring outside of the regular school day (ie, booking a teaching artist to lead a workshop at Family Literacy Night).







booking status is Fully Paid		
e is no further action and this page is for informat	tional purposes only	
event Name	Rainforest Air	
event Name	Rumorest Air	
Provider	Cantaré	
Purchased By	Yorkwood Elementary School	
ichool Primary Contact	Tia Toombs	
ichool Primary Contact Email	abcps.k12.md.us	
Booking Status	Fully Paid	
vent Cost	\$800.00	
Audience	Grade 4	
	• Grade 5	
	Grade 2	
	Grade 1	
	• Pre-K	
	Kindergarten	
	Grade 3	
fotal Number of Students	300	
Date of Event/Program	2024-12-13	
Requested Time	12:00	
otal Estimated Cost	\$1065	
agree to the Provider's Cancellation Policy	Yes	
Provider Invoice	DOWNLOAD INVOICE	
Approved Amount	\$1065	



Program occurs!

Applicant takes lots of great photos! Students have an amazing time!

Applicant completes grant post-survey within 2 weeks of completion of last program 2024-25 Arts Every Day Arts Experience Fund - Post Survey

Arts Every Day Arts Experiences Fund

Thank you for using the Arts Experience Fund to bring great arts experiences to your students! Please complete this post-survey to share more about you and your students' experiences.

Note--all grantees are required to submit a post-survey no later than 2 weeks after completion of all funded programs.

* 1. School Name

* 2. First Name of Applicant

* 3. Last Name of Applicant

* 4. Applicant Title

Principal

Art Teacher Music Teacher

School Administrator

Other Teacher

Community Schools Coordinator



Why am I being asked to share student numbers and projected impact in the grant application?

Collecting data on the number of students served and impact of AED-funded programs helps AED to better understand and share the impact of our work. This not only helps us improve our offerings in the future, but also supports our ongoing work to secure more funding for more programming.

Another educator at my school is interested in applying for a grant. Can we both apply?

This will slow down your application process as we will respond asking you to connect and consider how you might share grant money as only one grant can be awarded per school per year.



My grant application has been approved and have already talked with a provider about tickets to a show. Do I still need to enter a booking request into the Directory system?

Yes! Entering bookings into our system ensures that we have all of the information we need to track and process payments efficiently to providers.

If my bookings do not total the whole \$2,500, can I add additional programs to my application after it has been approved?

No. Applications are approved just for the programs listed on the application. Please carefully review estimated costs for programs listed in the Directory before submitting your application.



Can I use Arts Experience Grant Funding to book transportation?

Yes! Arts Experience Grant Funding can be used to book transportation to and from any experience listed in our Directory. If you would like to fund transportation through your grant, please just be sure to include this in your grant application. You can view our AED-Funded Transportation listing in the Directory to learn more about the process of booking buses with AED funding.



Why do I have to submit photos in my grant post-survey?

All AED grants are funded by donations. Donors love to know where their donations are going. Photos of experiences help us to secure more funding to support future programming. Please be mindful to only submit photos that are in alignment with your school's student photograph policy.



Questions?

AED

Contact Us

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Betty Gonzales Director of Operations <u>betty@artseveryday.org</u>

